



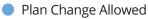
## 2026 Small Group Account Management Paperwork Deadlines

Due Dates for:	Plan Change	s at Renewal	Anniversary	Date Change	Off-Cycle Plan Change		
Renewal/ Effective Date	1 <sup>st</sup> of Month	15 <sup>th</sup> of Month	1 <sup>st</sup> of Month	15 <sup>th</sup> of Month	1 <sup>st</sup> of Month	15 <sup>th</sup> of Month	
January	Dec. 2	Dec. 16	Dec. 2	Dec. 16	Nov. 3	Nov. 17	
February	Jan. 2	Jan.16	Jan. 2	Jan.16	Dec. 2	Dec. 16	
March	Jan. 30	Feb. 13	Jan. 30	Feb. 13	Jan. 2	Jan. 16	
April	Mar. 3	Mar. 16	Mar. 3	Mar. 16	Jan. 30	Feb. 13	
May	Apr. 1	Apr. 15	Apr. 1	Apr. 15	Mar. 3	Mar. 16	
June	May 4	May 18	May 4	May 18	Apr. 1	Apr. 15	
July	Jun. 1	Jun. 15	Jun. 1	Jun. 15	May 4	May 18	
August	Jul. 2	Jul. 16	Jul. 2	Jul. 16	Jun. 1	Jun. 15	
September	Aug. 3	Aug. 17	Aug. 3	Aug. 17	Jul. 2	Jul. 16	
October	Sept. 1	Sept. 15	Sept. 1	Sept. 15	Aug. 3	Aug. 17	
November	Oct. 2	Oct. 16	Oct. 2	Oct. 16	Sept. 1	Sept. 15	
December	Nov. 2	Nov. 16	Nov. 2	Nov. 16	Oct. 2	Oct. 16	

## **2026 Small Group** Account Management

## Off-Cycle Plan Changes

<b>Current Plan</b> Effective Date	<b>New</b> Effective Dates											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												





Anniversary Date



A **Benefit Plan Selection** form is required for **off-cycle** plan changes. We must receive the document **60-days** before the requested effective date. If you have questions about deadlines, please email the Small Group Account Management team (ILSGAM) at **ILSGAM@bcbsil.com** or call us at **855-649-9653**.

Composite-rated groups can't make off-cycle plan changes. Instead, they have the option to request an Anniversary Date change. This will change their rates, plans, and renewal date. If a group requests an Anniversary Date change, quoted composite rates are not final until we have processed their paperwork. This doesn't apply to groups that change to composite rates at the time of their renewal, or to groups that are only adding a dental plan off-cycle.



## **Questions?**

Reach us at 855-649-9653 or ILSGAM@bcbsil.com

All dates are subject to change. Please review *News from the Blues for Producers*<sup>SM</sup> and renewal information for revisions. Use Off-Cycle Plan Change Chart to determine effective date eligibility.